**培训实施记录表**

编号：

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| 培训班名称 |  | | 主办单位 | | |  |
| 培训类别 | □课堂讲授 □参观访问 □团体训练 □野外拓展 | | | | | |
| 起止时间 |  | | 培训地点 | | |  |
| 培训方式 | □自办班 □委培班 | | | | | |
| 培训费用 |  | | | | | |
| 培训课程基本情况 | | | | | | |
| 课程名称 | 课时数 | 培训教材 | | 培训教师 | 教师基本情况（单位、职务、职称） | |
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| 培训内容（摘要） |  | | | | | |
| 培训缺勤人员 |  | | | | | |
| 考核 | 培训实到人员、人数见《培训出勤签到表》 | | | | | |
| 考试成绩： | | | | | |
| 备注 |  | | | | | |